

**RE: Freshmen Career Day**

Lambert, Larry

**Sent:** Tuesday, November 04, 2014 7:18 AM**To:** [REDACTED]

Hi Chris,

Sorry for not getting back to you yesterday but there has still not been any "official word". At this juncture we are hearing that the event will probably go on. I did pass your contact information along to Rose Cappucci (she may have sent you some information).

Anyway, it is a bit strange but what is expected of those coming to represent the professions is kind of a black box to us as teachers. As far as dress goes, I would say that business casual is fine. The extent of the details that I have are: The Fair is scheduled for Friday, November 14<sup>th</sup>. I'd like to hold this years' fair in three areas, the IRC, the Paul Revere Room and the Trades Hall. The goal would be to have approximately 20 professionals from various career occupations set up tables and meet with the students to talk about their profession and the path they took in their careers. The Career Fair is scheduled to run from 9:00 a.m. – 12:00 noon.

In the past, depending on the industry, people have had various things that they've brought along as props. Last year, there was a representative from the Billerica Water Treatment facility here and he had all sorts of free standing posters and gave away aluminum water bottles. On the other hand we've had individuals with no props of any kind simply standing/sitting while talking about their profession. If you would like some help getting something set up then let me know if there is anything that I can do to help. Thanks again for agreeing to represent our technical area at the event.

Best regards,

Larry Lambert

Teacher, Computer Programming &amp; Web Development

**Minuteman High School**

758 Marrett Road, Lexington, MA 02421

T 781.861.6500 x416

F 781.863.1747

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**From:** [REDACTED]**Sent:** Sunday, November 02, 2014 7:27 AM**To:** Lambert, Larry**Subject:** Re: Freshmen Career Day

If the event id still on you can count me in.

Sent from Surface

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**From:** [Lambert, Larry](#)

**Sent:** Saturday, November 1, 2014 8:17 PM

**To:** [REDACTED]

Hi Chris,

It might be best if I get back to you with answers on Monday once we learn for sure that the event will not be cancelled. Also, it will give me the opportunity to get complete answers to some of them. The format of this year's event is a bit different than past years. In the past, all technical areas have been set up in the IRC but this year they are planning to have participants set up in 3 or 4 different areas and have the students rotate through. Also, there is still the possibility that the event will be cancelled.

At this point, I assume that I can tell those organizing the event that we have representation if the event takes place. Correct? I will follow up with you again by the end of the day on Monday,

Thank you,  
Larry Lambert

Teacher, Computer Programming & Web Development

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**From:** [REDACTED]

**Sent:** Saturday, November 01, 2014 8:43 AM

**To:** Lambert, Larry

**Subject:** RE: Freshmen Career Day

Hi Larry,

What would you recommend for dress code? Business casual? What might I need to bring for props or materials? Generally what do people present? What angle do people take? Is the objective to get the kids interested in the shop? Is there room for a poster at the table?

Thanks Larry. Sorry for all of the questions.

--- Original Message ---

From: "Lambert, Larry" <l.lambert@minuteman.org>

Sent: November 1, 2014 5:14 AM

To: [REDACTED]

Subject: RE: Freshmen Career Day

Hi Chris,

The event itself is scheduled to take place from 9:00-12:00 followed by lunch in the restaurant.

Let me know if you need additional information and I will do my best to provide it.

Thank you,

Larry Lambert

Teacher, Computer Programming & Web Development

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**From:** [REDACTED]

**Sent:** Friday, October 31, 2014 4:26 PM

**To:** Lambert, Larry

**Subject:** RE: Freshmen Career Day

Larry,

I think I deleted Maryanne's email where she explained this event. I'm interested in doing it, but could use more details. Can you provide some to me?

Thanks!

Chris [REDACTED]

> From: l.lambert@minuteman.org

> To: [REDACTED]

> Subject: RE: Freshmen Career Day

> Date: Fri, 31 Oct 2014 19:27:29 +0000

>

> Hi Chris,  
>  
> The event is scheduled for November 14th.  
>  
> Thank you,  
>  
> Larry Lambert  
> Teacher, Computer Programming & Web Development  
>  
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> \_\_\_\_\_  
> From: Chris [REDACTED]  
> Sent: Friday, October 31, 2014 3:00 PM  
> To: Lambert, Larry  
> Subject: RE: Freshmen Career Day  
>  
> Larry, can you refresh my memory as to the date of this event?

>  
> Thank you,  
>

> Chris [REDACTED]  
> [REDACTED]

>  
>  
> \_\_\_\_\_  
> From: l.lambert@minuteman.org  
> Subject: Freshmen Career Day  
> Date: Fri, 31 Oct 2014 16:18:27 +0000  
>

> Hi all,  
>  
> As you may remember from the Advisory Board dinner, November 14th is scheduled to be career day here at Minuteman. At this point in time, the event is in danger of being cancelled due to under-representation by several of the technical areas, including our own. If any of you know someone in the field who might be available to spend a half-day here with us, it would be greatly appreciated. The person would be asked to man a table and speak to groups of freshman class members as they circulate the room. At the conclusion of the event, all

participants are treated to lunch in the restaurant.

>

> Unless all technical areas are represented, we are being told that the event will be cancelled. We appreciate all your support and understand that each of you has professional responsibilities but if you know of someone in the Programming and Web Development field that might be a good fit for this event, please let me know. We are hearing that Monday is the "drop-dead" date for this event.

>

> Thank you,

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>

> Larry Lambert

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> Teacher, Computer Programming & Web Development

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